



TERMS & CONDITIONS
The University of West Alabama
Business Connect Scholarship Program

Terms and conditions between the University of West Alabama (UWA) and employees of partner businesses (hereinafter referred to as “Participant”) who wish to enter the Business Connect Scholarship Program.

I. General Terms of Agreement

- a. This agreement allows Participants, who successfully complete the verification process, to participate in the Business Connect Scholarship Program (hereinafter referred to as “Business Connect”) for online degrees offered by UWA. Business Connect is available only for online degree programs. Business Connect pricing is only applicable to courses required for the Participant’s degree program. It is not applicable to on-campus programs or courses and it is not applicable to on-campus courses that may be required to complete an online degree program.
- b. Participants must verify their employment by completing an employment verification form. The Participant’s name stated on the employment verification form must match the name that was used to apply to UWA. The business of employment must be a partner company of UWA’s Business Connect Scholarship Program.
- c. Participants who enter degree programs that qualify for higher level certificates or for special endorsements or state recognition or board certification or state certification for their respective states should check carefully the requirements of their states.
- d. Participants must apply to UWA for admission and meet all admission requirements before applying for Business Connect.

II. UWA Business Connect Scholarship Pricing

- a. UWA agrees to grant Participants a partial “scholarship” in the form of an adjusted per credit hour amount. The adjusted per credit hour amount will be determined each academic year. UWA reserves the right to adjust tuition, fees and the Business Connect scholarship amount at the start of each academic year.
- b. Textbooks, technology fees and course supplies or fees are not included in the Business Connect pricing.
- c. Business Connect pricing is only applicable to courses required for the Participant’s degree program. It is not applicable to on-campus programs or courses and it is not applicable to on-campus courses that may be required to complete an online degree program.
- d. Business Connect pricing applies to a class one time. It will not be re-applied to the same course if the Participant re-takes or fails the course for any reason. If a participant withdrawals from a course(s) for any reason or fails the course(s), the “scholarship” will be revoked upon the withdrawal which may result in an account balance.
- e. Participants in Business Connect must meet the following criteria in order to stay or convert to the program:
 - i. Must be pursuing an online degree.
 - ii. If applicable, must maintain the GPA requirements for their degree program.
 - iii. Cannot have “holds” on their student account or owe any balances.
 - iv. Must be in good standing with the University.
 - v. Must provide a completed employment verification form and their employer must be a partner business of the UWA Business Connect Scholarship Program to be eligible.
 - vi. Business Connect pricing applies to a class one time. It will not be re-applied to the same course if the Participant re-takes or fails the course for any reason. If a participant withdrawals from a course(s) for any reason or fails a course(s), the “scholarship” will be revoked upon the withdrawal which may result in an account balance.
 - vii. Must abide by all policies & procedures and requirements set by the university, colleges and academic programs.

III. Length of Time to Complete a Program

Once a Business Connect Participant begins a program, the Participant will have 24 months to complete degree requirements under the Business Connect pricing arrangement. In the case where a Business Connect Participant pursues a bachelor's or doctoral degree, the Participant will have 48 months to complete degree requirements under the Business Connect Scholarship Program.

IV. Payment and Billing

- a. UWA will bill each Participant net of the scholarship amount.
- b. Participants are eligible to apply for federal financial assistance through the UWA Financial Aid Office. (Note that certain Veteran benefits cannot be combined with the Business Connect Scholarship Program. UWA's Registrar's office can determine which VA benefits can be used in combination with the scholarship.)
- c. If a Participant withdraws from a class, UWA will follow normal withdrawal refund policies. Business Connect pricing applies to a class one time. It will not be re-applied to the same course if the Participant re-takes or fails the course for any reason. If a participant withdraws from a course(s) for any reason or fails a course(s), the "scholarship" will be revoked upon the withdrawal which may result in an account balance.
- d. The Business Connect Scholarship Program cannot be combined with any other Connect scholarship programs or Tuition Remission provided by UWA.
- e. Participants must be registered for their course(s) by the Connect Deadline each term to be eligible for the scholarship.

V. Admission and Registration for Business Connect Participants

- i. For eligibility verification, the Participant will provide a completed employment verification form and their employer must be a partner business of the UWA Business Connect Scholarship Program to be eligible. UWA reserves the right to obtain additional verification at any point and for any reason in order for the Participant to join or remain in the Business Connect Scholarship Program.
- ii. Participants will apply to UWA using the standard online application.
- iii. In order to ensure sufficient time for scholarship processing, Participants agree to register for classes by published dates that are unique to Business Connect. These dates are different from those that are not enrolled in Business Connect. Business Connect deadlines are published on the UWA website.

VI. Agreement Termination

UWA reserves the right to change, amend, modify, suspend, continue or terminate all or any part of the acknowledgement either in an individual case or in general, at any time without notice or reason.