



**TERMS & CONDITIONS**  
The University of West Alabama  
Military Connect Scholarship Program

Terms & conditions between the University of West Alabama (UWA) and veterans, active military, guard, reservist, military spouses or military dependents (hereinafter referred to as "Participant") who wish to enter the Military Connect Scholarship Program.

**I. General Terms of Agreement**

- a. This agreement allows Participants, who successfully complete the verification process, to participate in the Military Connect Scholarship Program (hereinafter referred to as "Military Connect") for online degrees offered by UWA. Military Connect is available only for online degree programs. Military Connect pricing is only applicable to courses required for the Participant's degree program. It is not applicable to on-campus programs or courses and it is not applicable to on-campus courses that may be required to complete an online degree program.
- b. Participants must verify their status by submitting the participant verification form and required documentation outlined in Exhibit A (Participant Verification Requirements). UWA reserves the right to obtain additional verification at any point and for any reason in order for the Participant to join or remain in the Military Connect Scholarship Program. Participant agrees to complete any forms or documentation to assist in eligibility verification by the Military Connect deadlines.
- c. Participants who enter degree programs that qualify for higher level certificates or for special endorsements or state recognition or board certification or state certification for their respective states should check carefully the requirements of their states.
- d. Participants must apply to UWA for admission and meet all admission requirements before applying for Military Connect.

**II. UWA Military Connect Scholarship Pricing**

- a. UWA agrees to grant Participants a partial "scholarship" in the form of an adjusted per credit hour amount. This adjusted per credit hour amount will be determined each academic year. UWA reserves the right to adjust tuition, fees and the Military Connect scholarship amount at the start of each academic year.
- b. Textbooks, technology fees and course supplies or fees are not included in the Military Connect pricing.
- c. Military Connect pricing is only applicable to courses required for the Participant's degree program. It is not applicable to on-campus programs or courses and it is not applicable to on-campus courses that may be required to complete an online degree program.
- d. Military Connect pricing applies to a class one time. It will not be re-applied to the same course if the Participant re-takes or fails the course for any reason. If a participant withdrawals from a course(s) for any reason or fails a course(s), the "scholarship" will be revoked upon the withdrawal which may result in an account balance.
- e. Participants in Military Connect must meet the following criteria in order to stay or convert to the program:
  - i. Must be pursuing an online degree.
  - ii. If applicable, must maintain the GPA requirements for their degree program.
  - iii. Cannot have "holds" on their student account or owe any balances.
  - iv. Must be in good standing with the University.
  - v. Must verify their status by submitting the participant verification form and required documentation outlined in Exhibit A.

- vi. Military Connect pricing applies to a class one time. It will not be re-applied to the same course if the Participant re-takes or fails the course for any reason. If a participant withdrawals from a course(s) for any reason or fails a course(s), the “scholarship” will be revoked upon the withdrawal which may result in an account balance.
- vii. Must abide by all policies & procedures and requirements set by the university, colleges and academic programs.

### III. Length of Time to Complete a Program

Once a Military Connect Participant begins a program, the Participant will have 24 months to complete degree requirements. In the case where a Military Connect Participant pursues a bachelor’s or doctoral degree, the Participant will have 48 months to complete degree requirements under the Military Connect Scholarship Program. Extensions will be made for active military members during certain periods of active duty, such as during war, military operation or national emergency—contact the UWA Connect Coordinator to request an extension.

### IV. Payment and Billing

- a. UWA will bill each Participant net of the scholarship amount.
- b. Participants are eligible to apply for federal financial assistance through the UWA Financial Aid Office. (Note that certain Veteran benefits cannot be combined with the Military Connect Scholarship Program. UWA’s Registrar’s office can determine which VA benefits can be used in combination with the scholarship.)
- c. If a Participant withdraws from a class, UWA will follow normal withdrawal refund policies. Military Connect pricing applies to a class one time. It will not be re-applied to the same course if the Participant re-takes or fails the course for any reason. If a participant withdrawals from a course(s) for any reason or fails a course(s), the “scholarship” will be revoked upon the withdrawal which may result in an account balance.
- d. The Military Connect Scholarship Program cannot be combined with any other connect scholarship programs.
- e. Participant must be registered for their course(s) by the Connect Deadline each term to be eligible for the scholarship.

### V. Admission and Registration for Military Connect Participants

- i. For eligibility verification, Participants must verify their status by submitting the participant verification form and required documentation outlined in Exhibit A (Participant Verification Requirements). UWA reserves the right to obtain additional verification at any point and for any reason in order for the Participant to join or remain in the Military Connect Scholarship Program. Participant agrees to complete any forms or documentation to assist in eligibility verification by the connect deadline.
- ii. Participants will apply to UWA using the standard online application.
- iii. In order to ensure sufficient time for scholarship processing, Participant agrees to register for classes by published dates that are unique to Military Connect. These dates are different from those that are not enrolled in Military Connect. Military Connect deadlines are published on the UWA website.

### VI. Agreement Termination

UWA reserves the right to change, amend, modify, suspend, continue or terminate all or any part of the acknowledgement either in an individual case or in general, at any time without notice or reason.



**Military Connect Scholarship Program  
Participant Verification Requirements  
Exhibit A**

| <b><i>Participant Status</i></b>   | <b><i>Documentation Requirements</i></b>   |
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|  | Please submit a <b><u>copy</u></b> of the required documentation. <b>Do not send originals.</b>  |
| Veteran  | DD214  |
| Active Duty  | Leave & Earnings Statement   |
| Reserve or Guard   | Title X (10) Orders  |
| Military Spouse  | <p>DD214 or Leave and Earnings Statement or Title X (10) orders of military spouse</p> <p><b>AND</b></p> <p>Marriage Certificate <b>OR</b><br/>Most recent Tax Documentation (Page 1 of your federal tax return. If you are married and file separately, Page 1 of <u>both</u> federal income tax returns must be provided)</p> <p>*Additional documentation may apply</p>   |
| Military Dependent – Natural Born Child  | <p>DD214 or Leave and Earnings Statement or Title X (10) orders of military parent</p> <p><b>AND</b></p> <p>Participant's birth certificate naming military parent as the participant's parent</p> <p><b>If Necessary</b></p> <p>If dependent's current name is different than that listed on the birth certificate a marriage license or other documentation proving name change will be needed.</p> <p>*Additional documentation may apply</p> |
| Military Dependent – Legally Adopted Child or Legal Guardianship or Responsible for by Court Order or Foster Child | <p>DD214 or Leave and Earnings Statement or Title X (10) orders of military parent/guardian</p> <p><b>AND</b></p> <p>Adoption decree or legal court documents naming military member as the child's adoptive parent, foster parent, or guardian</p> <p>*Additional documentation may apply</p>   |

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| <p>Military Dependent – Stepchild</p> | <p>DD214 or Leave and Earnings Statement or Title X (10) orders of military parent</p> <p><b>AND</b></p> <p>Participant’s birth certificate showing names of birth parents*</p> <p><b>AND</b></p> <p>Marriage certificate of participant’s birth parent to military stepparent *</p> <p>* Additional information may be required if name of birth parent on the birth certificate does not match name listed on the marriage certificate.<br/>Example Documentation: divorce decree</p> <p>*Additional documentation may apply</p> |
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